

## GREAT WYRLEY PARISH COUNCIL

**MINUTES OF THE MID-YEAR MEETING OF THE ANNUAL GOVERNANCE AND AUDIT COMMITTEE held at Great Wyrley Community Centre, Landywood Lane, Great Wyrley which commenced at 11.00 a.m. on Thursday 26<sup>th</sup> October, 2023 and recommendations to Council on Wednesday 8th November, 2023.**

### PRESENT:

(Chairman)

**Cllr. Mrs. K. M. Perry MBE**

Cllr. M. Jackson Cllr. J. C. Jones Cllr. A. J. Kelsey	Cllr. R. J. Perry Cllr. Mrs. S. M. Wood
---	--

Also in attendance: Ms. D. May (Parish Administrator) and Mrs. S. McGlue (Clerk).

There was one member of the public present on this occasion.

### **1/2023 APOLOGIES**

There were no apologies on this occasion.

### **2/2022 ELECTION OF CHAIRMAN**

In accordance with agreed procedure which dictated that a new Chairman would be elected by alphabetical order to chair each meeting Cllr. Mrs. K. M. Perry MBE took the Chair.

### **3/2022 INTERIM SIGN OFF – PARISH COUNCIL ACCOUNTS 2023/24**

The Parish Administrator advised the Committee that the interim figures for the period 1<sup>st</sup> April, to 30th September 2023 were now available for scrutiny and the documents along with the relevant working papers were circulated to all Members. Following scrutiny by all Members present it was proposed by Cllr. Mrs. K. M. Perry MBE and seconded by Cllr. A. J. Kelsey that the Committee **RESOLVE** to accept and approve the interim figures for the first half year of the 2023/24 Parish Council Accounts. It was carried.

### **4/2023 REVIEW OF CHUBB ALARM MAINTENANCE SYSTEM**

The Clerk advised the meeting that she was still awaiting essential information with regard to this agenda item and requested the Committee to defer making a decision on this matter until the next meeting of the Parish Council. The Committee **resolved** to defer this matter until the relevant information was to hand. It was carried.

## **5/2023 PARISH COUNCIL SENIOR CITIZENS' CHRISTMAS LUNCH**

Following discussion the Annual Governance and Audit Committee **RESOLVED** to **RECOMMEND** to Council that the ticket price for the Senior Citizens Christmas Lunch be set at £10.00 per person across the board which was to include non-residents of Great Wyrley Parish. Tickets were to be sold on a first come first served basis up to a maximum of 96 diners. This was noted.

Cllr. A. J. Kelsey confirmed that the Great Wyrley Carnival Committee would again supply the wine and Christmas crackers for the event. The Annual Audit and Governance Committee also **resolved** to utilise the funds still being held by the Parish Council (which had been raised at the Friday Lunches) for the purchase of raffle prizes to support the holding of a free raffle and agreed that the remainder of the funds be put towards the subsidisation of the Christmas event. It was carried.

## **6/2023 PROJECTS FOR POSSIBLE INCLUSION IN ALLOCATION OF EARMARKED FUNDS FOR THE 2024/25 FINANCIAL YEAR**

The Clerk advised the meeting that there were a number of items still outstanding on the list of earmarked funds for the current year's projects. The Clerk subsequently requested to Members to put forward any additional projects which they would like to see included for the forthcoming financial year.

At the present time accurate figures were not available for the following projects and accordingly, these would all be reported to a future meeting.

The Clerk advised the meeting that the following projects were for consideration.

- Replacement partition doors between Main Hall and Lounge
- Expenditure on Parish Council owned Play Areas
- Replacement furniture for Community Centre Main Hall

Cllr. Mrs. K. M. Perry MBE requested that the provision of outdoor gym equipment be added to the list for consideration.

Cllr. Mrs. K. M. Perry MBE also requested that the consideration of the creation of a sink fund with the intention of retaining monies to be spent on the protection of heritage assets within the village be included on the list of projects.

Cllr. J. C. Jones requested that the provision of Fibre Optic Broadband to the Community Centre be included in the list of projects for consideration.

Cllr. Mrs. S. M. Wood requested that a maintenance check be carried out to the Induction Loop in the Lounge. This action was to be taken as a matter of course as a maintenance issue rather than a new project. Cllr. Mrs. Wood was to continue to research this matter and contact the Clerk with any relevant information.

The Annual Governance and Audit Committee **RESOLVED to RECOMMEND** that all the suggestions outlined above receive consideration at the next meeting of the Parish with a view to inclusion in the projects to be confirmed at the December meeting of the Parish Council prior to the setting of the precept in January, 2024.

The Chairman thanked the Members of the Annual Audit and Governance committee for their attendance and closed the meeting at 11.45 a.m.

**CHAIRMAN.....DATE.....**